



Parks & Recreation June 2018

Monthly Report



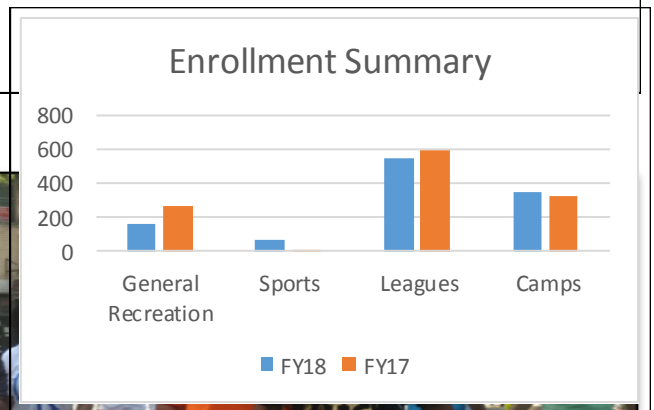
Highlights

- ◆ Our summer camp season is underway! Our weekly **Super Summer Playground** camp hosted **72 kids**, while **soccer** and **girls basketball** camps hosted **26 kids**. Our **Camp Small Wonder** program is being hosted at Towne Point Elementary with **70 kids** getting their summer off to a great start. Next month, we have additional basketball, volleyball, and soccer camps on the schedule.
- ◆ **Spring & Summer Performing Arts on The Green** hosted four exceptional Thursday nights of entertainment! So far, we have estimated an approximate 800 patrons in June. Be sure to thank **Eden Hill Medical Center** for this year's financial sponsorship and join us on **Thursday evenings at 7:00 PM**.
- ◆ Master Planning for Dover Park. Whitman, Requardt & Associates completed the three-day Charette to gather public input. The draft of a Master Plan concept is under staff review and will be ready for Council review at the August Council Committee of the Whole meeting.
- ◆ Schutte Park Master Plan. The bidding window for field re-grading has closed; and we are waiting for Council approval of the contract so that work may begin.
- ◆ NCALL hosted their second **Open Streets** program on June 30. Parks & Recreation staff assisted with the organized activities and a bike rodeo. Dover Elks Lodge and the **Bicycle/Pedestrian Subcommittee** partnered with **Dover Police** to offer a **Bike Rodeo** and Bike Give-a-Way for **Camp Small Wonder**. Dover Police and DelDOT gave bicycle and pedestrian safety talks, with a bicycle obstacle course and pizza party to follow. 14 bikes equipped with lights, locks, and helmets were given out and a pizza lunch were provided by the Dover Elks Lodge 1903.
- ◆ **Tuesday in the Park** began on June 19 at Mallard Pond Park with music & activities with Silly Joe. More than 60 young people and their caregivers attended. This was followed on June 26 with Mad Science at Dover New Street Park with 35 attending. We thank the Dover Public Library for funding the performance by Silly Joe.
- ◆ Playground equipment for the **Hamlet Park** is scheduled for installation in July.

Bicycle/Pedestrian Subcommittee - The Subcommittee met on June 19. Delaware Bicycle Council's Innovation Grant, and Bicycle and Pedestrian Plan updates were the focus of this meeting. Their next regularly scheduled meeting will be held August 7.

Silver Lake Commission - The commission meets August 1, 2018.

Enrollment Summary		
Category	FY18	FY17
General Recreation	159	262
Sports	75	9
Leagues	543	600
Camps	349	328

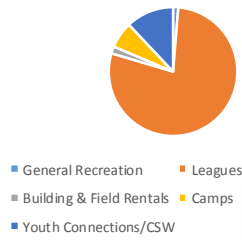


Recreation Revenue Breakdown

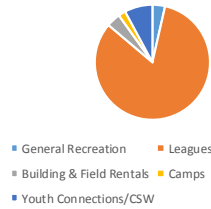
June 2018	
General Recreation	\$ 369.00
Leagues	\$22,083.00
Building & Field Rentals	\$ 500.00
Camps	\$ 1,865.50
Youth Connections/CSW	\$ 3,396.50

June 2017	
General Recreation	\$ 903.00
Leagues	\$20,995.00
Building & Field Rentals	\$ 1,000.00
Camps	\$ 515.00
Youth Connections/CSW	\$ 1,993.00

June 2018

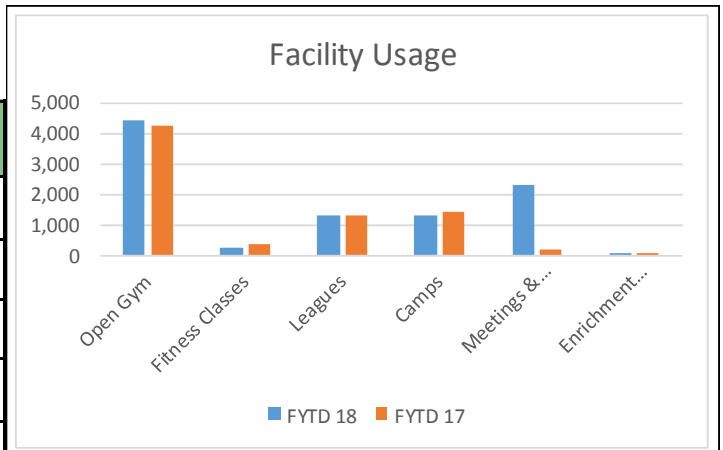


June 2017

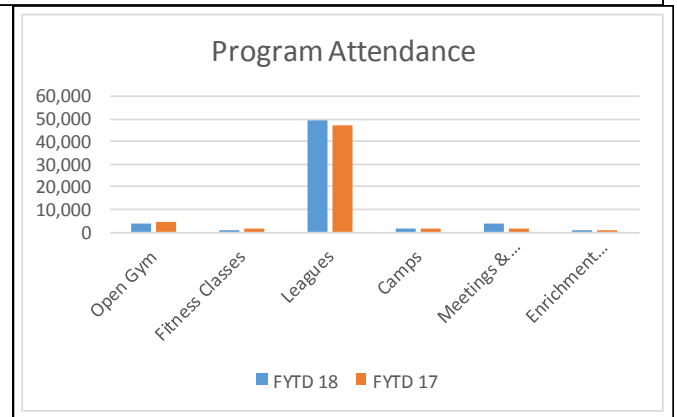


John W. Pitts Recreation Center

Facility Usage	June 18	FYTD 18	June 17	FYT17
Open Gym	248 hours	4,417	229	4,239
Fitness Classes	18 hours	224	40	391
Leagues	89 hours	1,332	124	1,328
Camps	396 hours	1,328	430	1,442
Meetings & Rentals	18 hours	2290	18	198
Enrichment Classes	3 hours	15	2	12
Total Facility Usage	772 hours	7,718	843	7,754



Program Attendance	June 18	FYTD 18	June 17	FYT17
Open Gym	209	3,620	243	4,407
Fitness Classes	38	840	119	1,505
Leagues	2,241	49,569	2,879	47,155
Camps	461	1,504	538	1,848
Meetings & Rentals	45	3,493	36	1,508
Enrichment Classes	10	161	10	60
Total	3,004	60,943	3,825	58,730





Parks & Recreation May 2018

Monthly Report



Parks & Recreation Highlights

- ♦ The **Spring & Summer Performing Arts on The Green** kicks off for its 42nd season! With **Eden Hill Medical Center** as this year's financial sponsor, we are pleased to offer 15 weeks of FREE entertainment for families again. Be sure to join us on **Thursdays at 7 PM**.
- ♦ **Master Planning for Dover Park** weekly progress meetings are taking place. Materials and meeting notices are being posted to web and social media locations, and flyers are being distributed. The Kickoff meeting will be on May 16 at Dover Park from 4 - 7 PM. The Charrette will be held at the Maranatha Church on May 22, 23, 24. We have also provided a wikimaps survey to garner input as part of the process. Check it out at: <http://wikimapping.com/wikimap/Dover-Park-Master-Plan.html>
- ♦ **Schutte Park Master Plan** implementation continues. We are awaiting results from the RFP for field regrading.
- ♦ Playground equipment for the **Hamlet Park** has been ordered.
- ♦ Installation of benches and dog waste station at **Continental park** has been completed except for concrete pads for underneath of the benches. The concrete installation has been delayed due to rain.
- ♦ Planning continues on the joint project with the Dover Public Library to bring active programming into three of Dover's parks on Tuesdays in the summer months.
- ♦ **May is National Bicycle Month**. Rain damped the **Ride of Silence** this year, however Mayor Christiansen was quite the sensation leading a small group of riders from the former Dover High School site to the Bike to Work Day event held at the Dover Public Library. About 40 cyclists joined in the morning's festivities. A special thanks to Georgia Boy's Bagels and Good News Foods for their generous donations of breakfast supplies and DelDOT for the unwavering support.

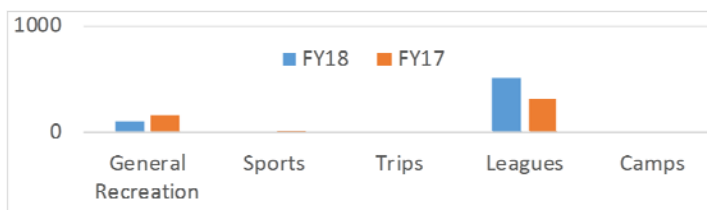
Bicycle/Pedestrian Subcommittee - The Subcommittee met on May 8. Eddie Diaz gave a presentation on the Capital Station project and project loopholes in the Senator Bikeway east end trail connections. Reports on the Dover Treasure Hunt and Bike Month Events were heard. The final report on the 2018 Dover Duathlon was given.

Silver Lake Commission - The commission will meet on July 11, 2018.

Personnel and Training Updates

Sherwanda Rachal-Speaks attended annual **Food Bank training**, keeping the City of Dover summer camps eligible for the free breakfast and lunch program that is available to encourage healthy eating and lifestyles.

May Enrollment Summary

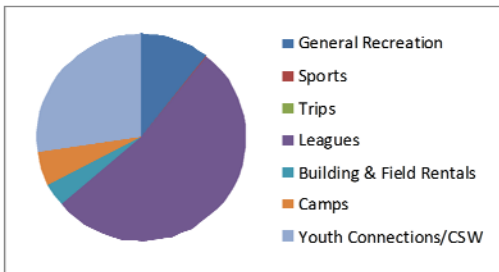


Category	FY18	FY17
General Recreation	96	156
Sports	0	7
Trips	0	0
Leagues	510	310
Camps	0	0

Recreation Revenue Breakdown

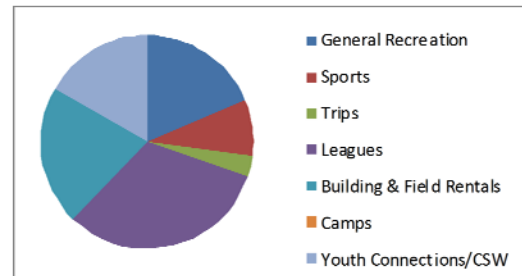
Revenue Breakdown

May 2018



General Recreation	\$3,187.00
Sports	\$50.00
Trips	\$0
Leagues	\$15,980.00
Building & Field Rentals	\$1,095.00
Camps	\$1,579.50
Youth Connections/CSW	\$8,242.500

May 2017

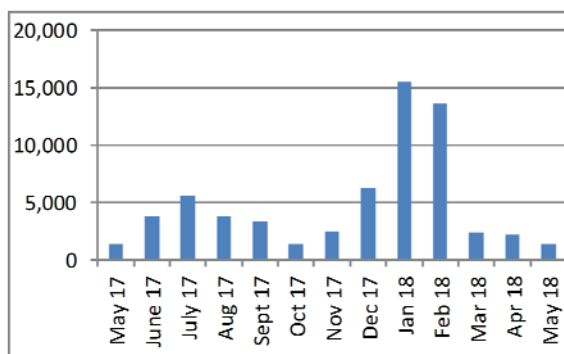


General Recreation	\$1,858.00
Sports	\$0.00
Trips	\$0.00
Leagues	\$19,735.00
Building & Field Rentals	\$800.00
Camps	\$2,765.00
Youth Connections/CSW	\$16,472.78

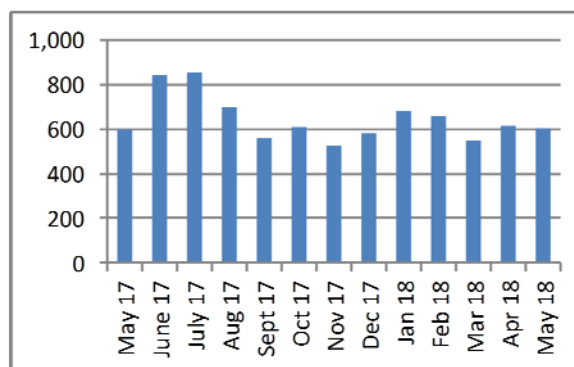


John W. Pitts Recreation Center – May 2018

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	May 2018		FYTD 18		May 2017		FYTD 17
Open Gym	509.5		4,169		498		4,009.5
Fitness Classes	15		205.5		32		351.5
Leagues	52		1,243		47		1,204
Camps	0		932		0		1,011.5
Sports Classes	0		113		0		145.5
Meetings & Rentals	30		271.5		20		179.5
Enrichment Classes	0		12		2		9.5
Total Facility Usage Hours	606.5		6,946		599		6,911

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	May 2018		FYTD 18		May 2017		FYTD 17
Total	1,396		57,939		1,340		54,905
Open Gym	337		3,411		477		4,164
Fitness Classes	124		802		122		1,386
Leagues	800		47,328		704		44,276
Camps	0		1,043		0		1,310
Sports Classes	0		1,756		0		2,247
Meetings & Rentals	135		3,448		25		1,472
Enrichment Classes	0		151		12		50

Since our opening in late April 2008, we have had 561,521 guests at the John W. Pitts Recreation Center.





Parks & Recreation April 2018

Monthly Report



Parks & Recreation Highlights

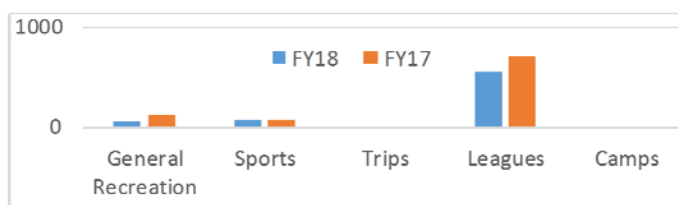
- ◆ The **Spring Youth Soccer League** kicked the ball off to a great start with **282** kids. Partnering with the **YMCA of Dover** and **Holy Cross** makes this league even more fun with for **180** kids and their families. Come on out to **Schutte Park on Saturday** mornings for the best soccer action around!
- ◆ Our 3rd Annual **Dover Duathlon** was hosted at **Dover Park** on April 14. Competitors ranging from **8 to 71 years** completed a **1.5 mile run** course in Dover Park, then **biked 8.5 miles** returning to **repeat the run course** to the finish line. Sixty-five participants came from **PA, NJ, VA, DC, and yes Delaware**, too! Besides the awesome support from our **public works & police departments, DE State Fire Police and Delaware State Police**, we must thank our sponsors for their contributions that make this outstanding event: **Mercer-Sydell Dental, Century Engineering, Georgia Boys Bagels, Dave's Road Bikes, Main Stay Suites-Dover, and the Dover Elks Lodge 1903.**
- ◆ **Master Planning for Dover Park** weekly progress meetings are taking place. Materials and meeting notices are being posted to web and social media locations; flyers are being distributed; and postcards have been mailed to neighbors. The Kickoff meeting will be on **May 16 at Dover Park from 4 - 7 PM**. The three-day charrette will be held at the Maranatha Church on **May 22, 23, 24**. We have also provided a wikimaps survey to garner input as part of the process. Check it out at: <http://wikimapping.com/wikimap/Dover-Park-Master-Plan.html>
- ◆ **Schutte Park Master Plan** implementation continues. An RFP for field regrading has been published. After this has been completed, the existing Loop Trail will be continued in the Park. An Urban Forestry grant has been received to fund the planting of additional trees.
- ◆ Playground equipment for the **Hamlet Park** has being ordered.
- ◆ We are anticipating installation of benches and dog waste station at **Continental & Millcreek Parks** to be completed soon.

Bicycle/Pedestrian Subcommittee - The Subcommittee met on May 8. Eddie Diaz gave a presentation on Private Development & the Senator Bikeway discussing potential gaps and how we could fill those as the SBW moves forward in Phase III. Jayce, Carolyn, Margie and Jim will begin a bylaws review and update for presenting to the subcommittee. The date for the Dover Treasure Hunt has been set for July 20, 2019...stay tuned for more details.

Silver Lake Commission - The commission will be setting a meeting for the near future.

Personnel and Training Updates - No training reported.

April Enrollment Summary

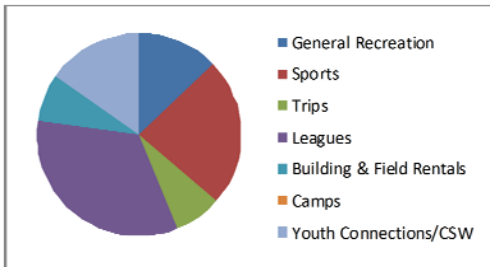


Category	FY18	FY17
General Recreation	62	117
Sports	74	74
Trips	0	0
Leagues	551	709
Camps	0	0

Recreation Revenue Breakdown

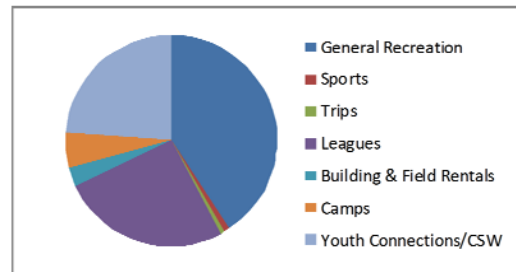
Revenue Breakdown

April 2018



General Recreation	\$1,060
Sports	\$1,955
Trips	\$-629
Leagues	\$2,750
Building & Field Rentals	\$645
Camps	\$0
Youth Connections/CSW	\$1,261

April 2017

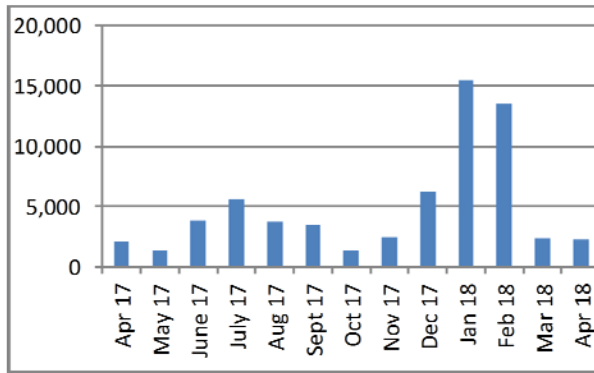


General Recreation	\$4,915
Sports	\$100.00
Trips	\$74.00
Leagues	\$3,125.00
Building & Field Rentals	\$350.00
Camps	\$645.00
Youth Connections/CSW	\$2,870.00

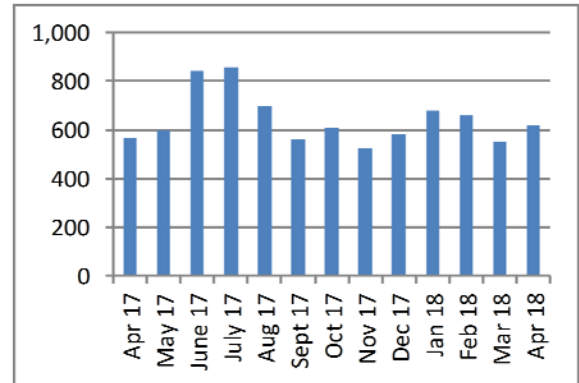


John W. Pitts Recreation Center – April 2018

Total Program Attendance



Facility Usage By The Hour



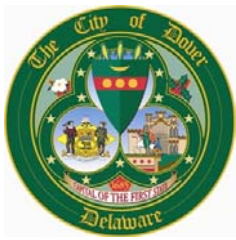
Facility Usage By The Hour	April 2018	FYTD 18	April 2017	FYTD 17
Open Gym	501	3,659.5	449	3511.5
Fitness Classes	16.5	190.5	29	319.5
Leagues	74	1,191	71	1,157
Camps	0	932	0	1,011.5
Sports Classes	9	113	0	145.5
Meetings & Rentals	17	241.5	14	159.5
Enrichment Classes	0	12	2	7.5
Total Facility Usage Hours	617.5	6,339.5	565	6,312

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	April 2018	FYTD 18	April 2017	FYTD 17
Total	2,216	56,543	2,102	53,565
Open Gym	342	3,074	426	3,687
Fitness Classes	49	678	98	1,264
Leagues	1,561	46,528	1,485	43,572
Camps	0	1,043	0	1,310
Sports Classes	104	1,756	0	2,247
Meetings & Rentals	160	3,313	83	1,447
Enrichment Classes	0	151	10	38

Since our opening in late April 2008, we have had 560,125 guests at the John W. Pitts Recreation Center.





Parks & Recreation March Monthly Report



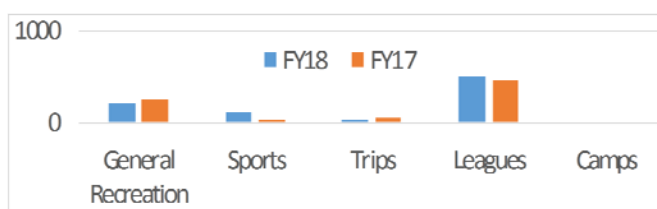
Parks & Recreation Highlights

- ♦ **The Annual Easter Egg Hunt** was hosted at **Schutte Park** for kids 10 and under. It didn't take long for approximately **300 children** to find over **5,000 eggs!** This FREE event is a crowd pleaser for our local families.
- ♦ **Master Planning for Dover Park** is progressing as city staff met with WRA staff to set up the platform for Master Planning process. A kick off Open House will be held **on May 16th** at Dover Park; and a multi-day charrette will be held on **May 22, 23, 24**. The charrette will be held at the Maranatha Church. Details are being finalized for that now.
- ♦ **Women's Indoor Field Hockey League** concluded play with the regular season champions being the Envirocorp/Delaware Heart & Vascular team and the playoff champions were East Coast Motor Cars (ECMC). The final playoff game between Envirocorp/DHV and ECMC was an exciting one with four (4) overtime session to finally crown a winner.
- ♦ **Schutte Park Master Plan** implementation continues. An RFP is being advertised now for field regrading. After this has been completed, the existing Loop Trail will be continued in the Park. An Urban Forestry grant has been received to fund the planting of additional trees.
- ♦ Playground equipment for the **Hamlet Park** is being ordered.
- ♦ The continuing winter weather has delayed the installation of benches at **Continental Park**.
- ♦ Signage and benches will be installed in the late spring at **Millcreek Park**.

Bicycle/Pedestrian Subcommittee - The Subcommittee met on March 6. Chanda Jackson of NCALL shared the Open Streets programming initiatives. Bicycle Rodeo's are taking place at each Open Streets event scheduled. John Fiori, State Bicycle Coordinator, welcomed members to volunteer with the rodeo. Century Engineering (CE) presented the current plan of the Senator Bikeway. Upon review, the members suggested moving the course from Fulton Street to Cecil Street to better serve the cyclists and pedestrians. CE along with DelDOT Planning staff will present the Senator Bikeway on April 24 to the Council Committee as a Whole. Members also discussed the Dover Duathlon, the Dover Treasure Hunt and May's Bike Month Events, such as the Ride of Silence, Bike to Work Day and State Legislator Ride.

Personnel and Training Updates - No training reported.

March Enrollment Summary

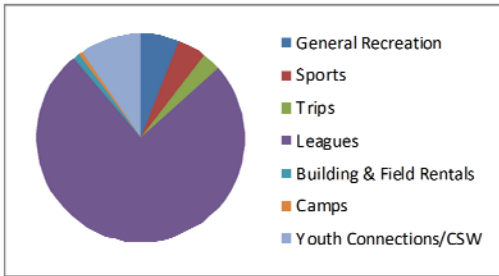


Category	FY18	FY17
General Recreation	217	258
Sports	108	17
Trips	38	49
Leagues	500	461
Camps	0	0

Recreation Revenue Breakdown

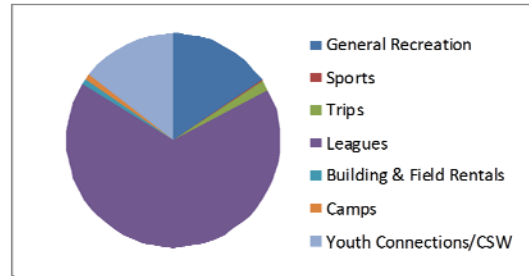
Revenue Breakdown

March 2018



General Recreation	\$803.00
Sports	\$605.00
Trips	\$382.00
Leagues	\$10,102.00
Building & Field Rentals	\$150.00
Camps	\$65.00
Youth Connections/CSW	\$1,270.20

March 2017

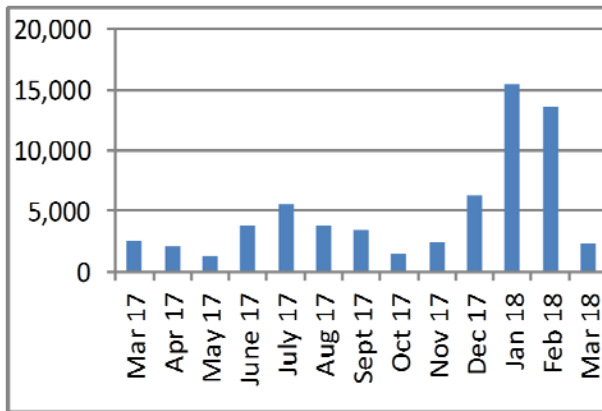


General Recreation	\$3,474.00
Sports	\$20.00
Trips	\$382.00
Leagues	\$14,976.00
Building & Field Rentals	\$200.00
Camps	\$170.00
Youth Connections/CSW	\$3,256.50

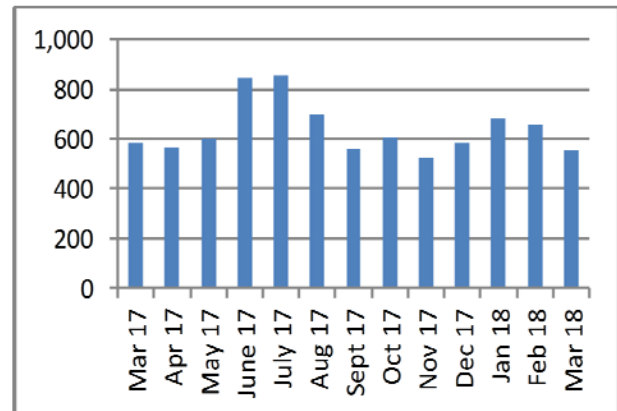


John W. Pitts Recreation Center – March 2018

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	March 2018		FYTD 18		March 2017		FYTD 17
Open Gym	439.5		3,158.5		438		3,062.5
Fitness Classes	8		174		42.5		290.5
Leagues	41.5		1,117		58		1,086
Camps	0		932		0		1,011.5
Sports Classes	47		104		12		145.5
Meetings & Rentals	12		224.5		33.5		145.5
Enrichment Classes	3		12		0		5.5
Total Facility Usage Hours	551		5,722		584		5,747

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	March 2018		FYTD 18		March 2017		FYTD 17
Total	2,341		54,327		2,508		51,463
Open Gym	449		2,732		489		3,261
Fitness Classes	24		629		209		1,166
Leagues	1,197		44,967		1,295		42,087
Camps	0		1,043		0		1,310
Sports Classes	592		1,652		215		2,247
Meetings & Rentals	71		3,153		300		1,364
Enrichment Classes	8		151		0		28

Since our opening in late April 2008, we have had 557,909 guests at the John W. Pitts Recreation Center.





Parks & Recreation February Monthly Report



Parks & Recreation Highlights

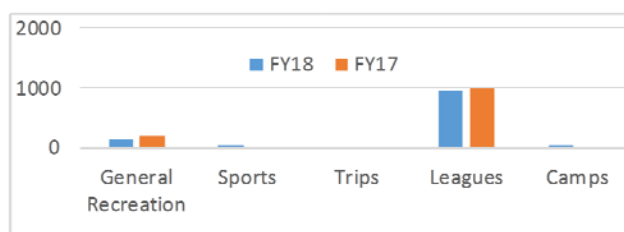
- ♦ **Master Planning for Dover Park** progressed with the bid award notification to Whitman, Requardt & Associates (WRA). Parks & Recreation staff will be meeting with WRA staff in early March to begin the Master Plan work.
- ♦ **Schutte Park Master Plans** have moved towards the grading of the western lands for athletic field space. Once the fields are completed, we then plan to move forward with the looped trail system and installation of additional benches along the trail.
- ♦ **Bicentennial Playground is officially open!** Tuesday, February 20th, Councilmen Polce, Lindell and Neal along with Mayor Christiansen, Levy Court Commissioner Jim Hosfelt, Dave Hugg, and Margery Cyr joined neighborhood families in a ribbon cutting ceremony. The children in attendance were very pleased with their new play equipment. This fun event made the front page of the Delaware State News!
- ♦ **Dover Treasure Hunt** is taking shape. What is the Dover Treasure Hunt, you may ask. Members of the Bicycle & Pedestrian Subcommittee were looking for ways to promote walking within Dover. Letting our constituents know what great sites and amenities we have, right within walking distance. More details on this great family activity will be coming soon. Stay tuned...

Bicycle/Pedestrian Subcommittee - The Subcommittee met February 6. Donna Mitchell and Councilmen Lewis attended this meeting. Members discussed pathway project, the upcoming Dover Duathlon and May's Bike Month events. Members were encouraged to bring items before the Safety Advisory and Transportation committee prior to acting upon them.

Silver Lake Commission - The Commission will meet again in March. Margery Cyr, Wayne Voshell and SLC member James Burcham visited the former Dover High School site to see if the parking stops could be used as in Silver Lake to replace the current bollards that align the east side of the park.

Personnel and Training Updates - Sherwanda Speaks and Wayne Voshell attended annual DRPS conference on February 13 and 14 in Dewey Beach. For the Love of Parks was the 2018 theme, sessions included Master Planning for Sustainability, Heads Up on Concussions in Youth, Preparing for the Unanticipated & Problematic, Delivering World Class Customer Service.

February Enrollment Summary

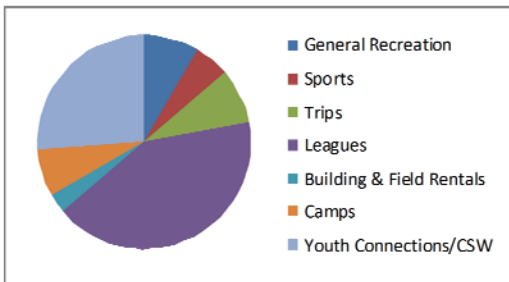


Category	FY18	FY17
General Recreation	134	192
Sports	44	28
Trips	0	0
Leagues	960	1,012
Camps	30	28

Recreation Revenue Breakdown

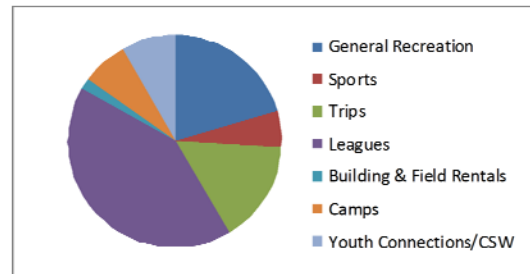
Revenue Breakdown

February 2018

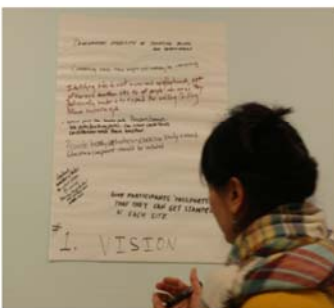


General Recreation	\$767
Sports	\$510
Trips	\$768
Leagues	\$3,910
Building & Field Rentals	\$280
Camps	\$670
Youth Connections/CSW	\$2,426

February 2017

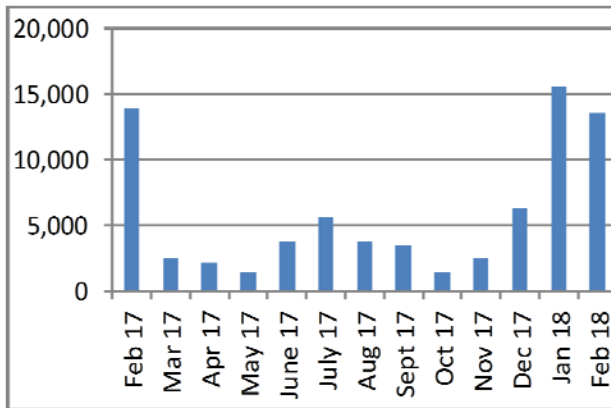


General Recreation	\$1,517
Sports	\$420
Trips	\$1,155
Leagues	\$3,135
Building & Field Rentals	\$120
Camps	\$520
Youth Connections/CSW	\$606

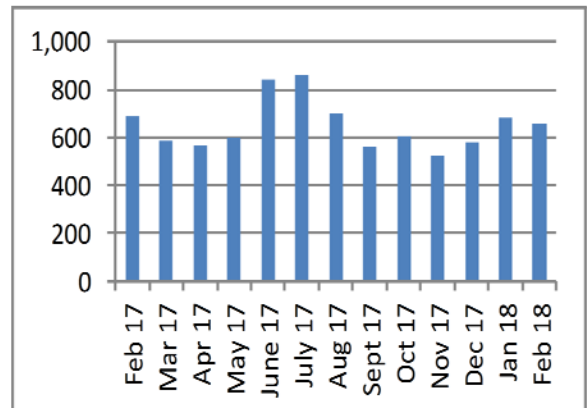


John W. Pitts Recreation Center – February 2018

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	February 2018	FYTD 18	February 2017	FYTD 17
Open Gym	310	2,719	289	2,624.5
Fitness Classes	15	166	38.5	248
Leagues	274	1,075.5	268	1,028
Camps	7	932	23	1,011.5
Sports Classes	25	57	48.5	133.5
Meetings & Rentals	27	212.5	20	112
Enrichment Classes	0	9	0	5.5
Total Facility Usage Hours	658	5,171	687	5,163

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	February 2018	FYTD 18	February 2017	FYTD 17
Total	13,568	51,986	13,912	48,955
Open Gym	297	2,283	572	2,772
Fitness Classes	57	605	150	957
Leagues	12,425	43,770	12,165	40,792
Camps	21	1,043	26	1,310
Sports Classes	403	1,060	893	2,032
Meetings & Rentals	365	3,082	106	1,064
Enrichment Classes	0	143	0	28

Since our opening in late April 2008, we have had 557,568 guests at the John W. Pitts Recreation Center.





Parks & Recreation January Monthly Report



Parks & Recreation Highlights

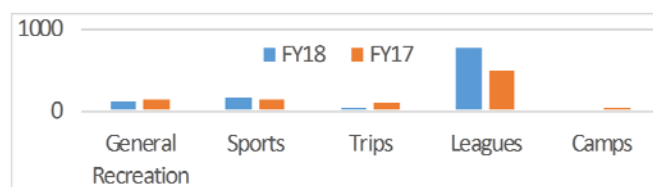
- ♦ **Master Planning for Dover Park continues.** The solicitation of **Professional Services for Master Planning** at Dover Park was advertised in January. With **four (4) responses** submitted, the review panel scored and ranked the proposals based on experience, program management, staff, costs, and location. After review, **Whitman Requardt & Associates, LLP** was selected as the **vendor** to recommend to the City Council for approval.
- ♦ **Phase I of the Master Plan for Schutte is underway.** Key staff members are meeting on a regular bases to move specific items from Phase 1 forward. Focus has shifted to donated **lands on the west side** of the park to be prepared for athletic field usage; the installation of the Disc Golf Course; and continuation of the Trail Loop. This will offer an opportunity **to gain field space**, increase our outdoor programming and will have less impact on the looped trail system once it is constructed.
- ♦ The **Bicentennial Playground** is ready for kids! Construction has been completed. The signage has been ordered. A ribbon cutting has been planned for **Tuesday, February 20th**. Benches for **Continental Park** are planned for installation in **March**.
- ♦ Our **Winter 2018 Indoor Leagues** are rolling in the people and fun! **Indoor Field Hockey** is hosting an Elementary School, a Middle School, a High School, an Adult Women and an Adult Co-Ed division. Hockey consists of **65 teams** with **569 players**. **275 youth basketballers** are playing full court with team practices during the week and games on Saturday mornings. **Girls High School Lacrosse** hosts **6 teams** with **48 players** and is action packed! Friday nights, our **Youth Soccer League** is a hit for **68 youth**! Looking for something to check out, join us for the best sports games in town!

Bicycle/Pedestrian Subcommittee - The Subcommittee meets again on February 6, 2018.

Silver Lake Commission - The Commission will meet again in March.

Personnel and Training Updates - No training to report for January.

January Enrollment Summary

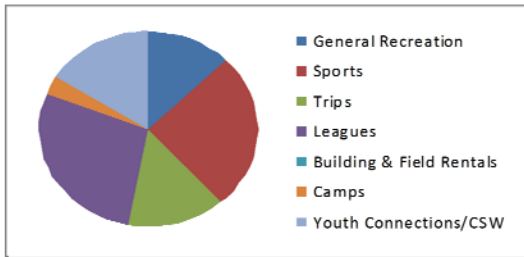


Category	FY18	FY17
General Recreation	104	129
Sports	143	134
Trips	29	80
Leagues	960	720
Camps	0	8

Recreation Revenue Breakdown

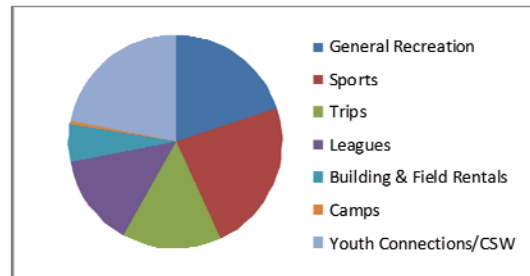
Revenue Breakdown

January 2018



General Recreation	\$842.00
Sports	\$1,735.00
Trips	\$967.00
Leagues	\$1,864.00
Building & Field Rentals	\$0
Camps	\$210.00
Youth Connections/CSW	\$1,073.00

January 2017

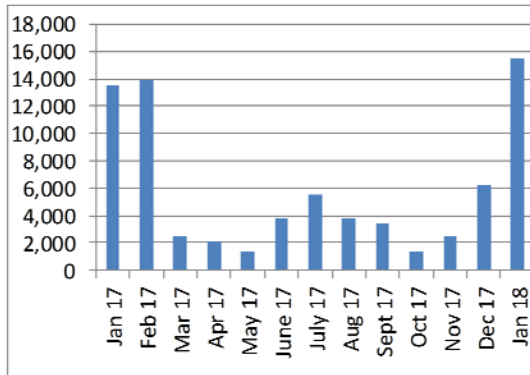


General Recreation	\$1,437.00
Sports	\$1,656.50
Trips	\$1,080.00
Leagues	\$990.00
Building & Field Rentals	\$410.00
Camps	\$35.00
Youth Connections/CSW	\$1,576.40

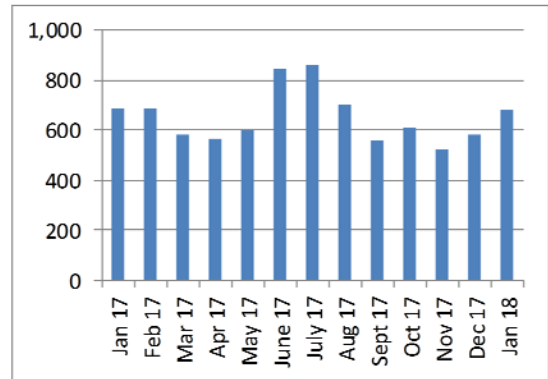


John W. Pitts Recreation Center – January 2018

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	January 2018		FYTD 18		January 2017		FYTD 17
Open Gym	328.5		2,409		311		2,335.5
Fitness Classes	16		151		39.5		209.5
Leagues	309.5		801.5		274.5		760
Camps	0		925		0		988.5
Sports Classes	16		32		46		85
Meetings & Rentals	10.5		185.5		14		92
Enrichment Classes	0		9		0		5.5
Total Facility Usage Hours	680.5		4,513		685		4,476

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	January 2018		FYTD 18		January 2017		FYTD 17
Total	15,519		38,418		13,475		35,043
Open Gym	359		1,986		505		2,200
Fitness Classes	56		548		125		807
Leagues	14,623		31,345		11,755		28,627
Camps	0		1,022		0		1,284
Sports Classes	412		657		816		1,139
Meetings & Rentals	69		2,717		274		958
Enrichment Classes	0		143		0		28

Since our opening in late April 2008, we have had 544,000 guests at the John W. Pitts Recreation Center.





Parks & Recreation December Monthly Report



Parks & Recreation Highlights

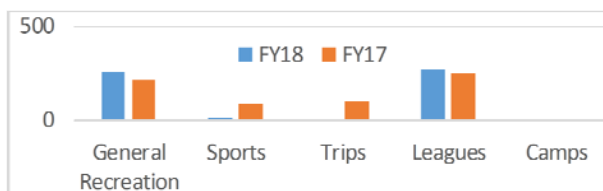
- ♦ **Bicycle Friendly Community** is now an official title for Dover. Working to improve the gaps in the pedestrian and cycling network within Dover, the Bicycle & Pedestrian subcommittee was able to improve Dover's position from the 2013 Honorable Mention to a **Bronze Level** designee. We will continue our efforts to improve conditions for cyclists and pedestrians offering our citizens another reason to want live, work, and play in Dover.
- ♦ **Holiday Programs** were full of cheer and good tidings with our **Breakfast with Santa**, **Gingerbread Housing Decorating** and **Candy Canes Hunts**. Annually, these events are very popular for our customers and Youth Connections families. **Children made Christmas ornaments** for the **Westminster Nursing Home**. While Parks & Recreation had to cancel their evening Candy Cane Hunt program due to snow, **Youth Connections** kids certainly enjoyed their opportunity for this holiday game after school.
- ♦ **Capital City Lions Club** celebrates Dover's 300th with the donations of two (2) benches. The **Capital City Lions** donated the benches for **Silver Lake Park** as part of their community service initiatives. **Lions Clubs** are made up of men and women who want to **improve their communities** and are committed to the work that will make that happen. **Lions' motto is WE SERVE**.
- ♦ **Bicentennial Playground Equipment** was installed within the **Bicentennial Neighborhood** (George Washington Drive). The play equipment serves the **2 - 5 year old age group** and offers parents **bench seating** while the kids play. Signage has been ordered. A ribbon-cutting ceremony is planned once signage has been installed.
- ♦ **Master Planning for Dover Park has begun**. A grant was received from DNREC which supports the funding to contract for professional services for Master Planning at the Park. The RFP for the professional services is being advertised now. This grant must be expended by June 30, 2018.
- ♦ The implementation of **Phase I of the Master Plan for Schutte Park has begun**. A grant was received from DNREC to support this project. Phase I includes completion of the Inner Loop Trail; installation of **benches** along the trail; **planting of shade trees** along the trail; and installation of a **Disc Golf Course** throughout the Park. This grant must be expended by June 30, 2018.
- ♦ The **two benches** funded by City Council discretionary funds for **Continental Park** have been ordered. They will be installed in concrete in the Park as soon as the weather allows for the pouring of concrete. It is anticipated that this will occur in March. A ribbon cutting ceremony will be scheduled.

Bicycle/Pedestrian Subcommittee - The Subcommittee meets again on February 6, 2018.

Silver Lake Commission - The Commission meets again in January 2018.

Personnel and Training Updates - No training to report for December.

December Enrollment Summary

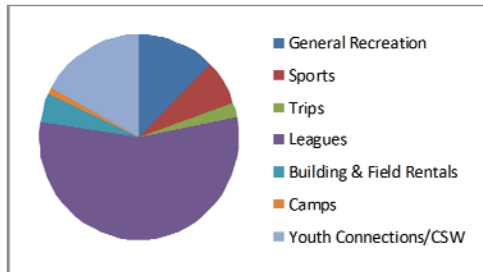


Category	FY18	FY17
General Recreation	247	213
Sports	0	36
Trips	108	101
Leagues	750	500
Camps	N/a	N/a

Recreation Revenue Breakdown

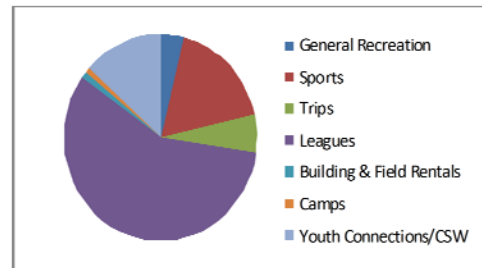
Revenue Breakdown

December 2017



General Recreation	\$682.00
Sports	\$395.00
Trips	\$127.00
Leagues	\$3,045.00
Building & Field Rentals	\$260.00
Camps	\$60.00
Youth Connections/CSW	\$932.40

December 2016

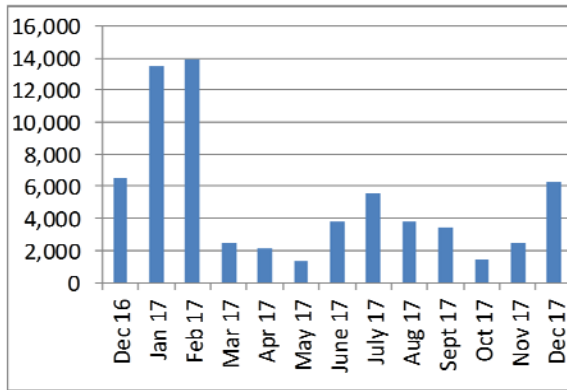


General Recreation	\$214.50
Sports	\$920.00
Trips	\$312.00
Leagues	\$3,051.00
Building & Field Rentals	\$55.00
Camps	\$50.00
Youth Connections/CSW	\$694.70

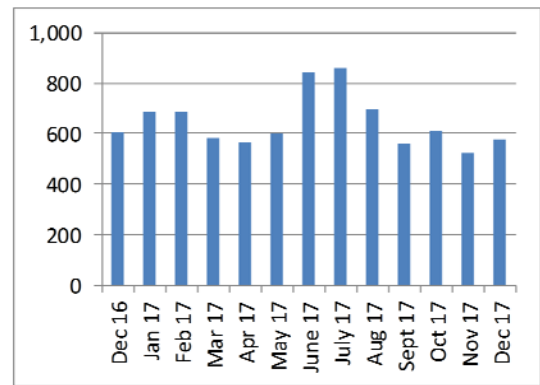


John W. Pitts Recreation Center – December 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	December 17		FYTD 18		December 16		FYTD 17
Open Gym	398		2,080.5		414		2,024.5
Fitness Classes	13		135		32		170
Leagues	126		492		128		485.5
Camps	0		925		0		988.5
Sports Classes	3		16		9		39
Meetings & Rentals	33.5		175		22		78
Enrichment Classes	7		9		0		5.5
Total Facility Usage Hours	580.5		3,832.5		605		3,791

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	December 17		FYTD 18		December 16		FYTD 17
Total	6,253		22,899		6,543		21,568
Open Gym	302		1,627		346		1,675
Fitness Classes	26		492		87		682
Leagues	5,445		16,722		5,928		16,872
Camps	0		1,022		0		1,284
Sports Classes	30		245		60		323
Meetings & Rentals	315		2,648		102		684
Enrichment Classes	135		143		0		28

Since our opening in late April 2008, we have had 528,481 guests at the John W. Pitts Recreation Center.





Parks & Recreation November Monthly Report



Parks & Recreation Highlights

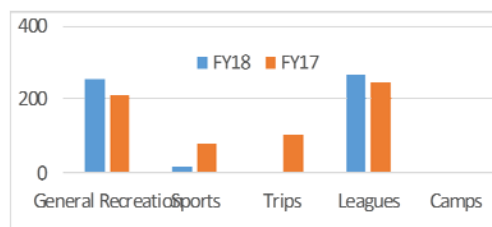
- ◆ **Annual Food Drive** was quite successful! Three (3) local food banks received plenty of food donations. Donations were collected at City offices and during the Capital Holiday Festival. In partnership with the Central Delaware Chamber of Commerce, First State Manufactured Housing and local volunteers food was sorted and prepared for the food banks. Something that was special this year, pet food was a welcomed addition to the donated items. Representatives from the food banks appreciated this, as many of their clients also had pets.
- ◆ **Capital Holiday** offered our citizens a festive evening of fellowship and cheer. Looker-man was full of families out to enjoy the splendor of the tree lighting, Christmas carols, Candy Cane dancers and so much more...well of course, Santa made the show all that much better as we welcomed in the holiday season.
- ◆ **Fall Co-Ed Volleyball League** completed their season play with "Mike Sells Delaware" winning the league title.
- ◆ **Youth Winter Indoor Basketball League** kicked off on November 18 with the Skill Evaluations day. The League is anticipated to begin practices mid-December. Once again, this league was a sell out with more that 268 local youth participating.

Bicycle/Pedestrian Subcommittee - Topics of discussion included grants, promotion of walking activities, Bike Friendly Community Application, Senator Bikeway and other project updates. The group will skip their December meeting. The announcement of the Bike Friendly designation is anticipated for December 2017.

Silver Lake Commission - They will meet again in January 2018.

Personnel and Training Updates - No training to report for November.

November Enrollment Summary

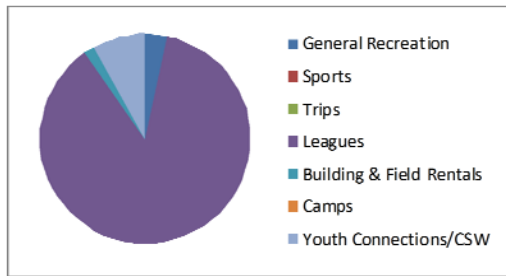


Category	FY18	FY17
General Recreation	255	211
Sports	14	79
Trips	0	105
Leagues	267	248
Camps	N/a	N/a

Recreation Revenue Breakdown

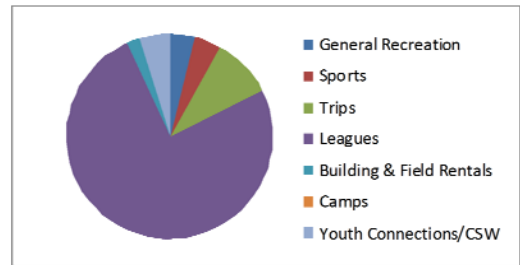
Revenue Breakdown

November 2017



General Recreation	711.50
Sports	0
Trips	0
Leagues	19,190.00
Building & Field Rentals	365.00
Camps	0
Youth Connections/CSW	1,778.00

November 2016

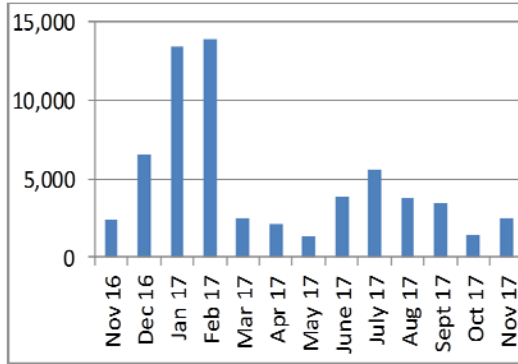


General Recreation	1,151.00
Sports	1,235.00
Trips	2,775.00
Leagues	22,230.00
Building & Field Rentals	570.00
Camps	0
Youth Connections/CSW	1,411.91

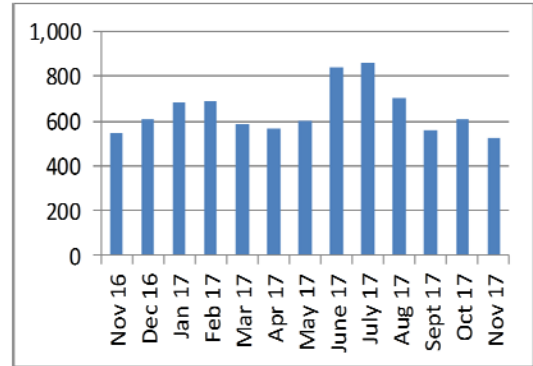


John W. Pitts Recreation Center – November 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	November 17		FYTD 18		November 16		FYTD 17
Open Gym	456		1,682.5		456.5		1,610.5
Fitness Classes	16		122		30		138
Leagues	34		366		34		357.5
Camps	0		925		0		988.5
Sports Classes	6		13		16.5		30
Meetings & Rentals	12		141.5		7		56
Enrichment Classes	0		2		1.5		5.5
Total Facility Usage Hours	524		3,252		545.5		3,186

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	November 17		FYTD 18		November 16		FYTD 17
Total	2,470		16,646		2,373		15,025
Open Gym	369		1,325		398		1,329
Fitness Classes	67		466		102		595
Leagues	1,685		11,277		1,516		10,944
Camps	0		1,022		0		1,284
Sports Classes	140		215		81		263
Meetings & Rentals	209		2,333		270		582
Enrichment Classes	0		8		6		28

Since our opening in late April 2008, we have had 522,228 guests at the John W. Pitts Recreation Center.





Parks & Recreation October Monthly Report



Parks & Recreation Highlights

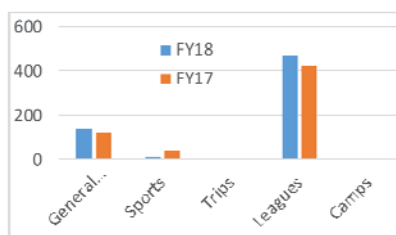
- ♦ **Fall Youth Soccer** touts another successful season with **251 local youth** registered in our league. Continued partnerships with the **YMCA of Dover** and **Holy Cross** bring this full circle in our community. We had many repeat participants from our previous seasons, as they find our soccer league affordable and fun for their families. The outdoor season will conclude in November. We're already taking registrations for the indoor season being held this winter.
- ♦ **Parks & Recreation** staffed two booths supporting healthy lifestyles while promoting our programs. **Edgewell Personal Care** invited us to participate in their 2nd **Employee Wellness** event. This was a great opportunity to share our programs for adults and youth, while supporting their healthy employee initiatives. **Delaware State Parks** invited us to participate in their **Healthy Kids Day** at Killens Pond. **Third graders** from across **Kent County** received program information along with safe bike riding and walking materials.
- ♦ **Schutte Park** was the home for the **2017/18 Dover High School** and **Central Middle School Cross Country's** program. **Dover High** hosted **two meets** with visiting teams from **Caesar Rodney, Cape Henlopen, Delmar and Lake Forest**. **Central Middle** hosted **five meets** with visiting teams from **W.T. Chipman, Fifer, Milford, Postlewait, and Smyrna**.

Bicycle/Pedestrian Subcommittee - Agenda topics covered the People For Bikes grant, Bike Friendly Community Application, Senator Bikeway, partnership with Capital School District, the Walk Friendly report card, AARP signage grant, the Kent County Regional Bike plan and other associated topics. Staff assisted with a Bike Rodeo hosted by the Dover Elks Lodge 1903 and Dover Police Department. **26 bikes and safety equipment** were given out to at risk youth during the event.

Silver Lake Commission - Meeting on October 11, the members received a public works update for ongoing projects, discussed recent complaints about jet skis, and discussed a spring clean up event in conjunction with a Mayor's Kayak/Canoe event. They will meet again in January 2018.

Personnel and Training Updates - No training to report for October.

October Enrollment Summary

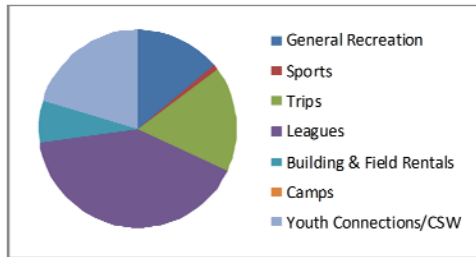


Category	FY18	FY17
General Recreation	136	118
Sports	10	38
Trips	0	0
Leagues	470	425
Camps	0	0

Recreation Revenue Breakdown

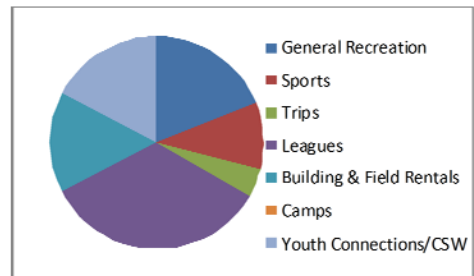
Revenue Breakdown

October 2017



General Recreation	\$1,416.00
Sports	\$76.00
Trips	\$1,776.00
Leagues	\$4,135.00
Building & Field Rentals	\$675.00
Camps	0
Youth Connections/CSW	\$2,090.50

October 2016

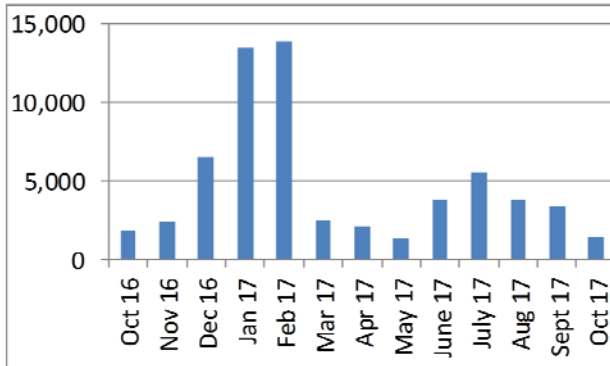


General Recreation	\$1,442.11
Sports	\$760.00
Trips	\$333.00
Leagues	\$2,590.00
Building & Field Rentals	\$1,160.00
Camps	0
Youth Connections/CSW	\$1,320.00

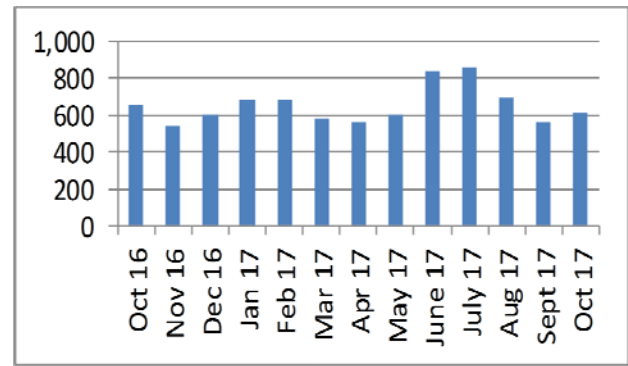


John W. Pitts Recreation Center – October 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	October 17		FYTD 18		October 16		FYTD 17
Open Gym	504		1,226.5		519		1,154
Fitness Classes	22		106		26		108
Leagues	50		332		57		323.5
Camps	0		925		0		988.5
Sports Classes	7		7		13.5		13.5
Meetings & Rentals	23.5		129.5		35		49
Enrichment Classes	2		2		2		4
Total Facility Usage Hours	608.5		2,728		652.5		2,640.5

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	October 17		FYTD 18		October 16		FYTD 17
Total	1,390		14,176		1,862		12,652
Open Gym	346		956		315		931
Fitness Classes	77		399		119		493
Leagues	760		9,592		1,060		9,428
Camps	0		1,022		0		1,284
Sports Classes	75		75		182		182
Meetings & Rentals	124		2,124		175		312
Enrichment Classes	8		8		11		22

Since our opening in late April 2008, we have had 519,758 guests at the John W. Pitts Recreation Center.





Parks & Recreation September Monthly Report



Parks & Recreation Highlights

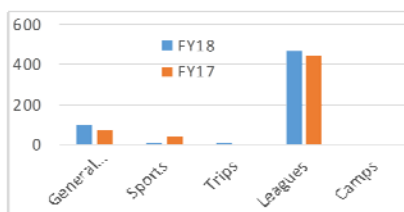
- ◆ **Dover Park Revitalization** Many smiling faces were donned after eating the fantastic creations prepared by the three chefs during the **Dover Park/Continental Park Revitalization Rib Off**. Having the **athletic facilities, bike rodeo, and dance demonstrations** enhanced the event even further. This event truly **unified relations** between the citizens who attended and city staff/elected officials. It was a good turn out of both for a first time event. A panel of judges representing community members, council members, and city staff had a hard time selecting **Councilman Sudler** as the **Rib Off contest winner**.
- ◆ **Mayor's Kayak & Canoe Regatta** With more than **48 paddlers**, the Mayor's 3rd Regatta event launched onto Silver Lake. Many brought their own boats even paddle boards, while some appreciated the opportunity to borrow a canoe/kayak from us. This **event will only continue to grow** showcasing this beautiful asset. We are in the early stages of consideration to a spring event from the comments received. A special thank you to **Dover Fire and Little Creek Fire Departments** for having their rescue boats on the water.
- ◆ **Continental Park** **Park benches** are ready to be installed after the Independence Blvd road contractor vacates the park area. Staff met with **Mike Valenti** and other key **State Forestry staff** to discuss and review what if anything should be done with the **wooded area**. Mr. Valenti will be sending his findings to Council and Mayor in the near future. **Playground equipment** for the Bicentennial Neighborhood has been **ordered** and installation is in planning of the **2 - 5 year old playground** equipment.
- ◆ **Veterans Stand down** Schutte Park & the John W. Pitts Recreation Center hosted the Delaware Commission of Veterans Affairs and their **2017 Delaware Veterans Stand Down** event with approximately **1,300 participants**.

Bicycle/Pedestrian Subcommittee - Topics of discussion included the PeopleForBikes grant, Bike Friendly Community Application, Senator Bikeway and other project updates, Partnership with Capital School District, the Walk Friendly report card, and general updates and announcements.

Silver Lake Commission - Scheduled to meet October 11th.

Personnel and Training Updates - Sherwanda Rachal-Speaks completed Afterschool Staff Training- Annual back to school training to include new staff and administration at Towne Point, staff expectations, roles and responsibilities, licensing requirement and trainings on September 1.

September Enrollment Summary

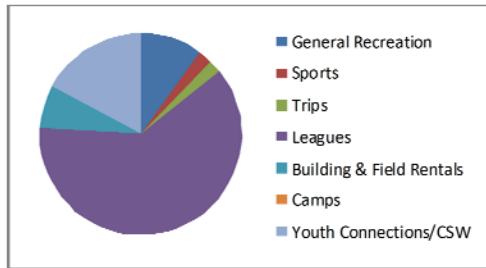


Category	FY18	FY17
General Recreation	103	70
Sports	7	43
Trips	9	0
Leagues	470	448
Camps	N/a	N/a

Recreation Revenue Breakdown

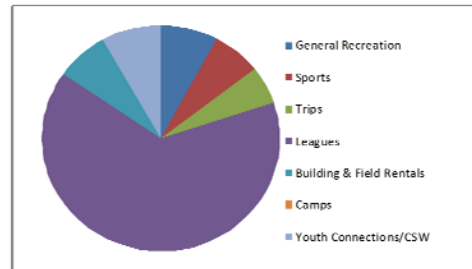
Revenue Breakdown

September 2017



General Recreation	\$1,197.50
Sports	\$265.00
Trips	\$259.00
Leagues	\$7,400.00
Building & Field Rentals	\$800.00
Camps	0
Youth Connections/CSW	\$2,068.00

September 2016

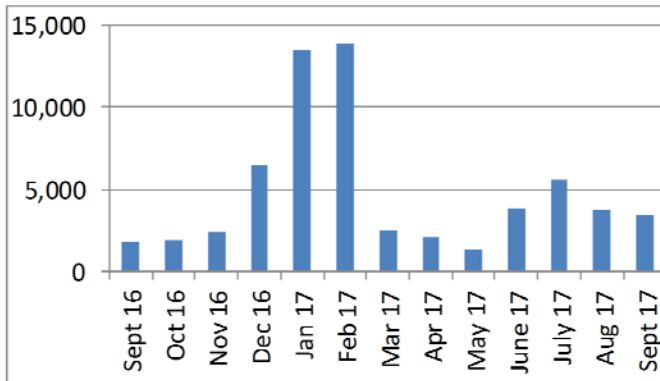


General Recreation	\$733.75
Sports	\$622.00
Trips	\$518.00
Leagues	\$6,095.00
Building & Field Rentals	\$680.00
Camps	0
Youth Connections/CSW	\$763.00

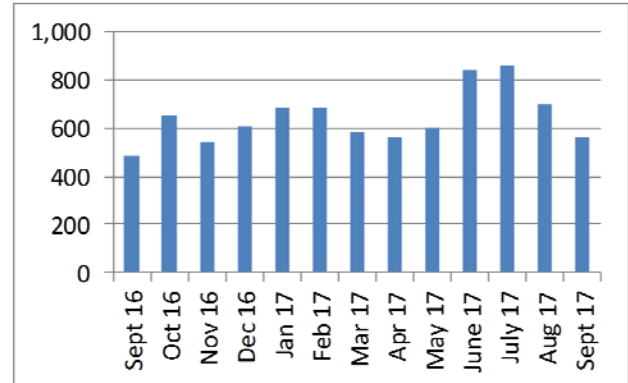


John W. Pitts Recreation Center – September 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	September 17		FYTD 18		September 16		FYTD 17
Open Gym	402		722.5		408		635
Fitness Classes	13		84		31		82
Leagues	70		282		41		266.5
Camps	0		925		0		988.5
Sports Classes	0		0		0		0
Meetings & Rentals	76		106		0		14
Enrichment Classes	0		0		2		2
Total Facility Usage Hours	561		2,119.5		482		1,988

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	September 17		FYTD 18		September 16		FYTD 17
Total	3,424		12,786		1,809		10,790
Open Gym	232		610		261		616
Fitness Classes	67		322		92		374
Leagues	1,565		8,832		1,445		8,368
Camps	0		1,022		0		1,284
Sports Classes	0		0		0		0
Meetings & Rentals	1,560		2,000		0		137
Enrichment Classes	0		0		11		11

Since our opening in late April 2008, we have had 518,368 guests at the John W. Pitts Recreation Center.

Open Gym Registrations and Packages Sold

PACKAGES SOLD: September MTD FYTD

Daily:	0	\$ 0	0	\$
Individual Quarterly:	3	\$ 45	3	\$ 45
Individual Annual:	0	\$ 0	0	\$
Family Quarterly:	0	\$ 0	0	\$
Family Annual:	0	\$ 0	0	\$

Revenue: **\$ 45** **\$ 45**





City Planner's August Monthly Report



Parks & Recreation Highlights

- ♦ **Summer Camps:** Super Summer Playground our weekly day concluded with **52 kids in August**, Field Hockey Camp hosted **19 kids**. Now the kids are back in school and we are programming fall and winter activities and sports leagues.
- ♦ **Senior Spree at Nobles Pond:** Steve Pickering and Wayne Voshell hosted a booth at the **Senior Spree** expo. The event, presented by the Delaware State News, allowed us to present our programming to the 55+ active adults.
- ♦ **Performing Arts on The Green:** August attendance records show **Sara Garrison** drew in **93** inside at the Pitts Rec. Center due to rain, **Evolution Orange** entertained **219**, **Bad Juju** performed to a crowd of **196**, **Steel Happiness** played to **205** with the **Bad Avenue Band** playing to a crowd of **184**. 2017 Season Sponsors: **City of Dover, YMCA of Dover, Eden Hill Medical Group and Chesapeake Utilities**.
- ♦ **Bicycle/Pedestrian Subcommittee:** Submitted an application to the League of American Bicyclists to designate Dover as a Bicycle Friendly Community. People for Bike grant invitation application was also submitted for a partner project with Capital School District.
- ♦ **Continental Park:** Facilities Management staff began refurbishing benches in the warehouse to be installed at Continental Park. Staff is working with Cunningham Recreation for a small playground layout for the open space area off between Colony Drive and Geo. Washington Street.

Bicycle/Pedestrian Subcommittee - We postponed our August meeting. Will meet again September 6.

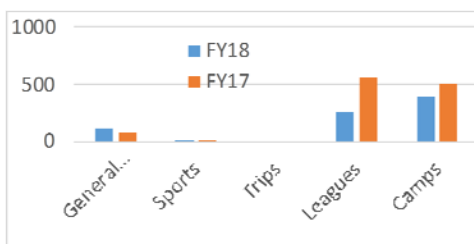
Silver Lake Commission - Did not meet in August, will be scheduling a meeting this fall.

Personnel and Training Updates - Sherwanda Rachal-Speaks completed the following training:

Food Bank Annual Training- mandatory training provided by Food Bank of DE for all sites they service on August 17th.

Purchase of Care training – training on the DE provider self-service portal –how to navigate the system, manage documents, along with updates to the system on August 28th.

August Enrollment Summary

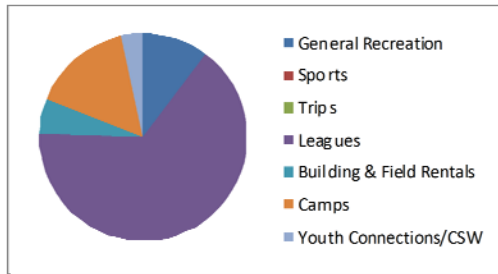


Category	FY18	FY17
General Recreation	112	78
Sports	5	5
Trips	0	0
Leagues	250	550
Camps	385	498

Recreation Revenue Breakdown

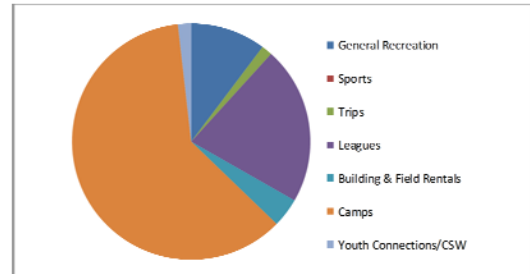
Revenue Breakdown

August 2017



General Recreation	1,465.70
Sports	0
Trips	0
Leagues	9,289.00
Building & Field Rentals	800.00
Camps	2,211.50
Youth Connections/CSW	500.00

August 2016

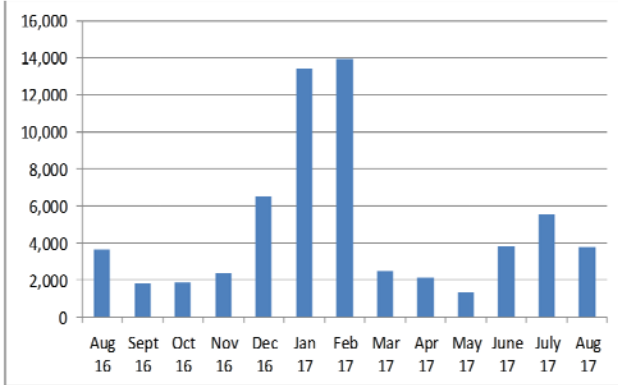


General Recreation	1,797.00
Sports	0
Trips	259.00
Leagues	3,800.00
Building & Field Rentals	700.00
Camps	10,717.00
Youth Connections/CSW	315.00

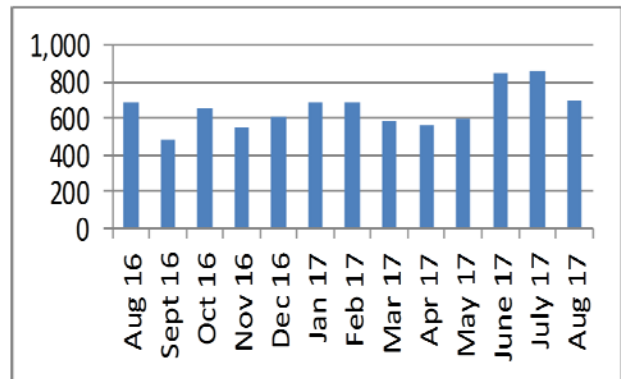


John W. Pitts Recreation Center – August 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	August 17		FYTD 18		August 16		FYTD 17
Open Gym	241		320.5		155		227
Fitness Classes	34		71		28		51
Leagues	78		212		85.5		225.5
Camps	335		925		412.5		988.5
Sports Classes	0		0		0		0
Meetings & Rentals	12		30		2		14
Enrichment Classes	0		0		0		0
Total Facility Usage Hours	700		1,558.5		683		1,506

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	August 17		FYTD 18		August 16		FYTD 17
Total	3,787		9,362		3,666		8,981
Open Gym	266		378		243		355
Fitness Classes	164		255		151		282
Leagues	3,036		7,267		2,812		6,923
Camps	216		1,022		448		1,284
Sports Classes	0		0		0		0
Meetings & Rentals	105		440		12		137
Enrichment Classes	0		0		0		0

Since our opening in late April 2008, we have had 514,944 guests at the John W. Pitts Recreation Center.

Open Gym Registrations and Packages Sold

PACKAGES SOLD:	August	MTD	YTD	FYTD
Daily:	0	\$ 0	0	\$
Individual Quarterly:	0	\$ 0	0	\$
Individual Annual:	0	\$ 0	0	\$
Family Quarterly:	0	\$ 0	0	\$
Family Annual:	0	\$ 0	0	\$
Revenue:		\$ 00		\$ 00





City Planner's July Monthly Report



Parks & Recreation Highlights

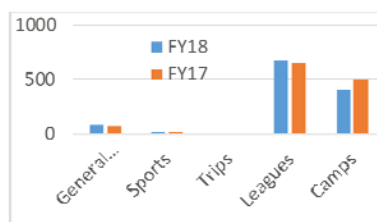
- ♦ **Summer Camps going strong!** Super Summer Playground our weekly day camp took off with **104 kids in July**, Hoopville **Basketball Camp** hosted **33 kids**, Hoopville **Basketball Clinic** hosted **7 kids**, evening **Soccer** Camps hosted **26 youth**! We have a few more weeks of camps left before the kids are back in school.
- ♦ **Playground Maintenance** included a total of 200 cubic yards of Engineered Wood Fiber being added to playground/equipment surfaces in the following locations: Dover Park, Silver Lake Park, Williams Park and Mayfair Park.
- ♦ **Dover High School Partnership program** offered four weeks of **Free** "Tuesday Track Meets" at Dover High. We had **46** participants for boys and girls ages **5 to 14**.
- ♦ **Performing Arts on The Green** So far our performance attendance records show **Smooth Sound** drew in **88** inside due to rain, **Reptile World** entertained **132** inside due to heat, **The Reunion** show cased to a crowd of **237**, **Dirty Deal** played to **192**. Be sure to join us on **Thursdays** now until September 7th at 7 pm. The 2017 series was made possible by **the City of Dover, YMCA of Dover, Eden Hill Medical Group and Chesapeake Utilities**. The schedule offers a little of something for the whole family to enjoy!

Bicycle/Pedestrian Subcommittee - Took a summer break. We meet again in August.

Silver Lake Commission - Will meet again in August.

Personnel and Training Updates - Nothing new to report.

July Enrollment Summary

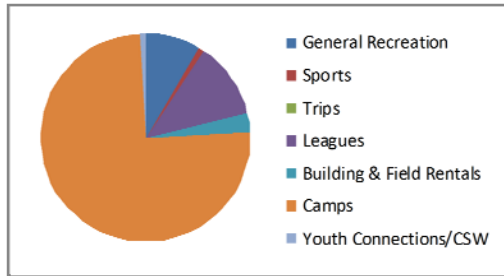


Category	FY18	FY17
General Recreation	85	72
Sports	5	5
Trips	0	0
Leagues	681	650
Camps	408	497

Recreation Revenue Breakdown

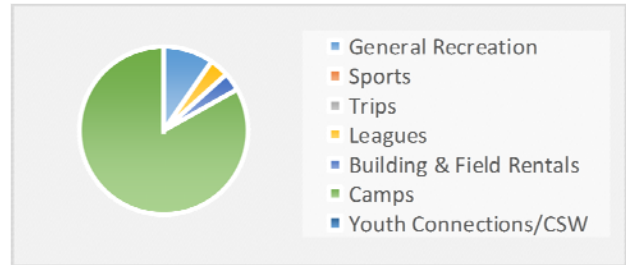
Revenue Breakdown

July 2017



General Recreation	1,520.00
Sports	125.00
Trips	0.0
Leagues	2,090.00
Building & Field Rentals	550.00
Camps	13,240.50
Youth Connections/CSW	161.50

July 2016

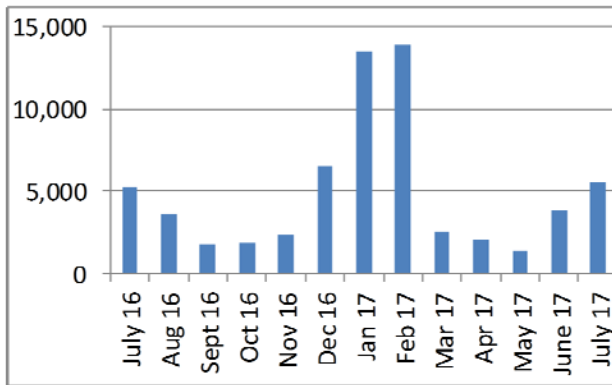


General Recreation	1,628.50
Sports	0
Trips	0
Leagues	625.00
Building & Field Rentals	600.00
Camps	14,072.50
Youth Connections/CSW	0

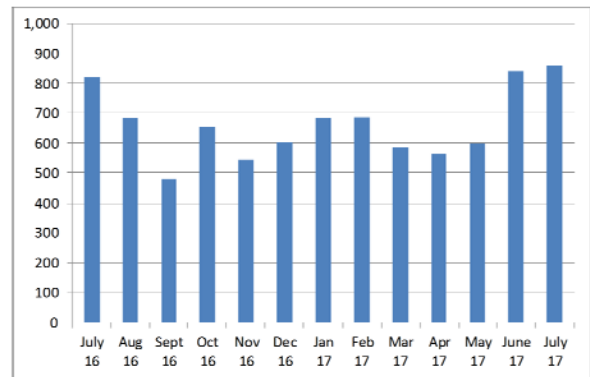


John W. Pitts Recreation Center – July 2017

Total Program Attendance



Facility Usage By The Hour



Facility Usage By The Hour	July 17	FYTD 18	July 16	FYTD 17
Open Gym	79.5	79.5	72	72
Fitness Classes	37	37	23	23
Leagues	134	134	140	140
Camps	590	590	576	576
Sports Classes	0	0	0	0
Meetings & Rentals	18	18	12	12
Enrichment Classes	0	0	0	0
Total Facility Usage Hours	858.5	858.5	823	823

** Program Attendance figures includes daily participants, parents and spectators in the facility.

Program Attendance**	July 17	FYTD 18	July 16	FYTD 17
Total	5,575	5,575	5,315	5,315
Open Gym	112	112	112	112
Fitness Classes	91	91	131	131
Leagues	4,231	4,231	4,111	4,111
Camps	806	806	836	836
Sports Classes	0	0	0	0
Meetings & Rentals	335	335	125	125
Enrichment Classes	0	0	0	0

Since our opening in late April 2008, we have had 511,157 guests at the John W. Pitts Recreation Center.

Open Gym Registrations and Packages Sold

PACKAGES SOLD:	July	MTD	YTD	FYTD
Daily:	0	\$ 0	0	\$
Individual Quarterly:	0	\$ 0	0	\$
Individual Annual:	0	\$ 0	0	\$
Family Quarterly:	0	\$ 0	0	\$
Family Annual:	0	\$ 0	0	\$
Revenue:		\$	\$	

